

CYCU Regulations Governing Career Program

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Article 1 Chung Yuan Christian University (CYCU) sets up the “CYCU Regulations Governing Career Program,” intended to implement policy of matching knowledge and skills, guide students to establish career direction, nurture their professional capability and soft power needed for the workplace, and enhance their career competitiveness by combining professional internship system and workplace experience.

Article 2 The Career Program described by the Regulations is the cooperative program developed by CYCU, governmental organizations, associations, business entities, or other organizations. Through a variety of execution scales by the department, college, and university, with of goal of talent customization, this Program pursues the strengthening of industrial links, realizes the industry-academia cooperation, assist CYCU’s talents to satisfy the industrial development, cultivate students to possess workplace competitiveness, and achieve student’s employment goals.

Article 3 To establish a career program, the responsible college/department puts forth project proposal together with the routine administrative supports for implementing the program to develop courses jointly by the participating college/department. The proposal proposed and the courses offered shall be reviewed by the responsible department, college, and university curriculum committees, followed with discussion and approval by the Academic Affairs Meeting.

Article 4 Establishing a career program and developing its courses shall meet the following principles:

1. The minimum total number of credits of all courses offered by each program is nine (9) credit-hours, with a maximum limit of twenty (20) credit-hours.
2. Planning of the courses shall include “foundation-preparation course,” “practical course,” “internship, implementation, or project course,” etc.
3. The practical course shall have three (3) credits; it invites the business/industry people with teaching qualification to offer the course – the contents of course include knowledge know-how, trend analysis, introduction to industry, etc.

Article 5 The director of a career program shall be selected jointly by a participating college/department’s full-time instructor with the ranking of assistant professor or above. Director’s rights and responsibilities are as follows:

1. The director shall be responsible for developing the project proposal together with coordinating, pushing forward, reviewing business-related affairs of the career program, and revising and adjusting contents of the course appropriately.

2. The director shall act as the bridge of communication and coordination for CYCU career program's participating organizations.
3. The director shall conduct career program's self-assessment and negotiation/arrangement of offering/terminating the career program.
4. CYCU shall include the operating performance of the career program's director in the faculty evaluation, using the evaluation as the basis for adding credits to the director.
5. CYCU shall reduce up to two (2) credit-hours in teaching load over the following two (2) school-years for the career program's director who possesses excellent outcome – the outcome shall be reviewed by the business meeting of Office of Career Development per Career Program Evaluation Result. The directors who apply and obtain approval for teaching-load reduction shall not receive overtime pay, whether it is the first or the second semester in a school-year, and the faculty with academic and administrative responsibility along with being the director of a career program shall not receive additional teaching-load reduction.

Article 6 For the career program reviewed, met, and approved per the Regulations, funding for corporate visit, program discussion, career program seminar, etc. depends on related budget for the school-year, or shall be subsidized by the fund derived from award-subsidy project.

Article 7 Funding and resources for the career programs shall be raised by the following means:

1. Career programs shall charge the derived resource demands from students participating in the programs, such as expenses involved in the facilities, materials, etc. needed for internship.
2. Career programs shall raise funds and resources from the participating companies for the programs' operating expenses.

Article 8 In the event that a career program shall be terminated, the following matters need to be done:

1. The career program shall apply for termination of admissions first, followed with announcement by the responsible college/department/institute.
2. For students who are still having to complete the program, the program director shall take appropriate counseling measures to assist them to complete the program or to be transferred to another career program.
3. To apply for terminating a career program, it is necessary for the responsible department, college, and university curriculum committees to approve for the termination, and it is also necessary that the career program of concern has no student participating in it.

Article 9 Career programs shall conduct self-assessment on a yearly basis with the assessment result being reviewed by the Career Development Affairs Committee to select distinguished career programs. Procedure for assessing career programs shall be specified separately, with the assessment outcome being used by the Office of Career Development as the basis for subsidizing each career program and used by the responsible college/department/institute as the reference for terminating or continuing a career program.

Article 10 The Regulations are passed by the School Administration Council, and shall be promulgated and enforced by the President. The same shall be applied where the Regulations are amended.